LOCATION: Room 1901 – President's Conference Room
TIME: 1:00 PM – 3:00 PM

ITEM	TOPICS	OUTCOME
1	Review minutes	Discussion
2	Student Equity Workgroup (SEW) program review	

modification to this idea would be a higher prioritization for resource requests to implement action plans, especially those known to be effective.

- #7 – Revise 3 A, 3B, and 3C (on the PRC evaluation rubric) to tie program objectives to the Student Equity Plan (SEP) and the Educational Master Plan (EMP) goals – Micaela noted that the workgroup agreed it would be good to tie program objectives to EMP goals.
- #8 – Add "Help" link to the template for suggestions on how to address achievement gaps – Micaela noted that this could be an appendix too.

Andrew noted that some of the recommendations on the list may need further refinement. Members discussed using a prompt which adds language to the student services, and creating an appendix that provide examples for both academic and student services. Andrew asked the group how they felt about changing or modifying the current comprehensive program review template. There were mixed responses. Andrew suggested a mockup of this for the next meeting.

Summary
The SEP program review recommendations need to be discussed further. The plan is to
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Summary
The members agreed on need to make the process transparent and better help faculty and staff understand the basis for hiring decisions, address the challenges and concerns noted above. Plan for Andrew to do a mockup based on these suggestions (with available data).

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