

Financial Aid Program Review

Rubric Evaluation	Kathryn Maurer (Faculty At-Large)	Chris Chavez (Faculty or Staff From the Division)	Alfred Guzman (Classified Staff At-Large)	Laurie Scolari (AVP)
A. Program Information				
Program Mission Statement				
Overall, this section:	Addresses 4 to 7 of the criteria - Needs Some Improvement to Meet the Standard	Exceeds expectations for all 8 criteria - Excellent	Addresses 4 to 7 of the criteria - Needs Some Improvement to Meet the Standard	Addresses all 8 criteria - Meets the Standard
Reader Feedback	I really like the 3 bulleted points, and they seem to reflect the primary function and activities of the service area. I am not sure about the first sentence, and I wonder if it is an accurate statement to say that the mission is to "teach students how to maximize their financial resources?" Teaching implies curriculum, which would imply an instructional program as opposed to a service area. I recognize that the template itself may be a little misleading in the wording of these questions. I also think it could be helpful to link the mission statement of the Financial Aid program to the College's mission statement, to really drive home the importance of this program	N/A	Mission Statement indicates present, but not future objectives and aspirations. Might align more with College Mission Statement if focus on educating, engaging and empowering, versus (just) teaching. Does not define who students are except that they are "diverse". Would like to commend Financial Aid for percentage increase attained.	

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	created some stress on staffing?			

C. FASFA Completed Applications by Ethnicity

7. In the data table above, what do the data trends indicate about completed applications by ethnicity?

African American	The trend has improved over the time span - Excellent	The trend has decreased over the time span no more than 4.9% - Meets the Standard	The trend has improved over the time span - Excellent	The trend has improved over the time span - Excellent
Asian	The trend has decreased over the time span no more than 4.9% - Meets the Standard	The trend has improved over the time span - Excellent	The trend has improved over the time span - Excellent	The trend has improved over the time span - Excellent
Filipinx	The trend has decreased over the time span no more than 4.9% - Meets the Standard	The trend has improved over the time span - Excellent	The trend has decreased over the time span no more than 4.9% - Meets the Standard	The trend has improved over the time span - Excellent
Latinx	The trend has improved over the time span - Excellent	The trend has improved over the time span - Excellent	The trend has improved over the time span - Excellent	The trend has improved over the time span - Excellent

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Native American	The trend has decreased over the time span no more than 4.9% - Meets the Standard	The trend has improved over the time span - Excellent	The trend has decreased over the time span no more than 4.9% - Meets the Standard	The trend has decreased over the time span no more than 4.9% - Meets the Standard
Pacific Islander	The trend has decreased over the time span by greater than 10% - Needs Major Improvement to Meet the Standard	The trend has decreased over the time span no more than 4.9% - Meets the Standard	The trend has decreased over the time span no more than 4.9% - Meets the Standard	The trend has decreased over the time span no more than 4.9% - Meets the Standard
White	The trend has decreased over the time span by greater than 10% - Needs Major Improvement to Meet the Standard	The trend has improved over the time span - Excellent	The trend has decreased over the time span no more than 4.9% - Meets the Standard	The trend has improved over the time span - Excellent
Decline to State	The trend has improved over the time span Excellent	The trend has improved over the time span - Excellent	The trend has improved over the time span - Excellent	The trend has decreased over the time span no more than 4.9% - Meets the Standard

Data Trend Narrative Explanation - 8. If the data trend shows an inequity in the number of students completing the FAFSA application, explain why there was a change (Use a separate bullet point for each category).

Overall, in this section:	The narrative includes fewer than 2 of the criteria - Needs Major Improvement to Meet the Standard	The narrative includes all 3 of the criteria - Meets the Standard	The narrative includes all 3 of the criteria - Meets the Standard
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Action Narrative (if applicable) - 11. If yes, describe the proposed actions for addressing disparities in the number of students completing the FAFSA application by ethnicity.

Overall, in this section: The narrative includes

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Data Trend Narrative Explanation - 13. If the data trend shows a change in number of student enrollment, explain why there was change.				
Overall, in this section:	The narrative includes fewer than 2 of the criteria - Needs Major Improvement to Meet the Standard	The narrative includes all 3 of the criteria - Meets the Standard	The narrative includes all 3 of the criteria - Meets the Standard	The narrative includes all 3 of the criteria - Meets the Standard
Action Narrative (if applicable) - 14. If the data trend shows a decrease in enrollment, what is the program doing/planning to do address this?				
Overall, in this section:	The narrative includes fewer than 4 of the criteria - Needs Major Improvement to Meet the Standard	The narrative includes all 5 of the criteria - Meets the Standard	The narrative includes all 5 of the criteria - Meets the Standard	The narrative includes 4 of the criteria - Needs Some Improvement to Meet the Standard
Reader Feedback	It sounds like the program is intending to start with some analysis and awareness of the first-gen population, which is always a great place to start! Given that no analysis has yet been done, the program is not able to identify data-informed actions yet, which is why this section does need improvement to meet the standard.		I find the question of "first-gen" to be vague, only because the definition has changed over the years. I would agree with writer who says "...they are not a specific target category based on past in-reach activities." Not have a highly defined target makes it harder to accomplish. I think that defining first-gen enrollment in the very beginning, would be a start. After a little digging, I found out that first-gen means either parent did not go to college. Why not be more direct and ask that?	The action stated is to evaluate how to better serve first gen students if that is in fact the case -which they still need to determine. Some suggested actions could include collaborating with the marketing and outreach office to conduct a FAFSA campaign.

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			<p>Anecdotally, I during a meeting for an affinity group, I asked a faculty member, and a coworker what that meant. Off hand, they could not come up with a definition, and, at that time, I did not know the definition myself. Did it mean, 1st generation born in the US? Does it mean 1st person to go to college in an immediate family, or, did that include relatives too? What if parents went to college but never graduated. Does this include community colleges? What if mom or dad went to college but only for "enrichment" or to take a free ESL course...does that count? What if you found out later that you were mistaken? Is this all just honor system? Best guess? Since this is all going on a financial aid application and you have to sign a federal or state contract, this is no small matter.</p>	

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Non-binary	The trend has improved over the time span - Excellent		The trend has decreased over the time span no more than 4.9% - Meets the Standard	The trend has decreased over the time span no more than 4.9% - Meets the Standard
Decline to State	The trend has improved over the time span - Excellent		The trend has decreased over the time span no more than 4.9%	

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Action Narrative (if applicable) - 21. If yes, describe the proposed actions you discuss the program team for improving the number California Dream Act applications.

Overall, in this section:

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White	The trend has decreased over the time span no more than 4.9% - Meets the Standard		The trend has decreased over the time span no more than 4.9% - Meets the Standard	
Decline to State	The trend has decreased over the time span no more than 4.9% - Meets the Standard		The trend has decreased over the time span no more than 4.9% - Meets the Standard	
Data Trend Narrative Explanation - 23. If the data trend shows an inequity in the number of students completing the FAFSA application, explain why there was a change (Use a separate bullet point for each category).				
Overall, in this section:	The narrative includes fewer than 2 of the criteria - Needs Major Improvement to Meet the Standard	The narrative includes all 3 of the criteria - Meets the Standard	The narrative includes 2 of the criteria - Needs Some Improvement to Meet the Standard	The narrative includes all 3 of the criteria - Meets the Standard
Action Narrative (if applicable) - 26. If yes, describe the proposed actions for addressing disparities in the number of students completing FAFSA application by ethnicity.				
Overall, in this section:	The narrative includes fewer than 4 of the criteria - Needs Major Improvement to Meet the Standard	The narrative includes all 5 of the criteria - Meets the Standard	The narrative includes all 5 of the criteria - Meets the Standard	The narrative includes all 5 of the criteria - Meets the Standard
Reader Feedback	This was another challenging section to evaluate. It seems that a section is missing from the template that would first analyze the trends in the total number of CADAA applications being completed before going into an analysis by ethnicity. Without that prompt, I was			

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Data Trend Narrative Explanation - 28. If the data trend shows a increase, decrease, no change and/or is flat in number of student enrollment, explain why.

Overall, in this section:	The narrative includes fewer than 2 of the criteria - Needs Major Improvement to Meet the Standard	The narrative includes 2 of the criteria - Needs Some Improvement to Meet the Standard	The narrative includes 2 of the criteria - Needs Some Improvement to Meet the Standard	The narrative includes all 3 of the criteria - Meets the Standard
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Action Narrative (if applicable) - 29. If the data trend shows a decrease in first enrollment, what is the program doing/planning to do to address this?

Overall, in this section:	The narrative includes fewer than 4
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I. Students Completing The CADAA Application By Gender

30. In the data table above, what do the data trends indicate about the balance of gender in students completing the CADAA application?

Females	The trend has decreased over the time span no more than 4.9% - Meets the Standard	The trend has decreased over the time span no more than 4.9% - Meets the Standard	The trend has decreased over the time span no more than 4.9% - Meets the Standard	The trend has decreased over the time span no more than 4.9% - Meets the Standard
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Data Trend Narrative Explanation - 31. If the data trend shows a change in male, female, binary, or decline to state enrollment, explain why there was a change.				
Overall, in this section:	The narrative includes fewer than 2 of the criteria - Needs Major Improvement to Meet the Standard	The narrative includes all 3 of the criteria - Meets the Standard	The narrative includes 2 of the criteria - Needs Some Improvement to Meet the Standard	The narrative includes 2 of the criteria - Needs Some Improvement to Meet the Standard
Action Narrative (if applicable) - 32. If the data trend shows an imbalance in gender, what is the program planning to do to address this				
Overall, in this section:	The narrative includes fewer than 4 of the criteria - Needs Major Improvement to Meet the Standard	The narrative includes all 5 of the criteria - Meets the Standard	The narrative includes all 5 of the criteria - Meets the Standard	The narrative includes all 5 of the criteria - Meets the Standard
Reader Feedback	While there hasn't necessarily been a change over time in the trends, the program accurately points out that there is a significant discrepancy in the percentages of males 12.45 378.4 148.3			

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continue to sustain growth.				
K. Overall Financial Aid Trends Of Students Completing The FAFSA In Year Two				
37. In the data table above, what does the data trend indicate about the year two persistence trends?	The trend has decreased over the time span no more than 4.9% - Meets the Standard	The trend has decreased over the time span by 5.0% to 10% - Needs Some Improvement to Meet the Standard	The trend has decreased over the time span no more than 4.9% - Meets the Standard	The trend has decreased over the time span no more than 4.9% - Meets the Standard
Data Trend Narrative Explanation - 38. If the data trend shows an increase, decrease, no change and/or is flat in year two persistence, explain why.				
Overall, in this section:	The narrative includes all 3 of the criteria - Meets the Standard	The narrative includes 2 of the criteria - Needs Some Improvement to Meet the Standard	The narrative includes all 3 of the criteria - Meets the Standard	The narrative includes all 3 of the criteria - Meets the Standard
Action Narrative (if applicable) - 40. If yes describe the proposed actions for stabilizing/increasing the persistence.				
Overall, in this section:	The narrative includes fewer than 4 of the criteria - Needs Major Improvement to Meet the Standard	The narrative includes all 5 of the criteria - Meets the Standard	The narrative includes all 5 of the criteria - Meets the Standard	The narrative includes fewer than 4 of the criteria - Needs Major Improvement to Meet the Standard
Reader Feedback	I appreciate the program acknowledging that, nBT/F4			

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	plan." The first step of acknowledging the issue and some possible factors contributing to it is fabulous...just wish I had seen a bit more in what the program could/will do.		encourage completing FAFSA forms in consecutive years might be an idea.	

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	actions the program will be taking to address them, except for a desire/intention to "evaluate the data at a deeper level to understand the drop." In my understanding of the purpose of program review, this would be the opportunity to have engaged in that evaluation/analysis.		help improve numbers in the future.	

M. Dream Act Trends Of Students Completing The Application In Year Two

45. In the data table above, what does the data trend indicate about the year two persistence trends?	The trend has decreased over the time span by greater than 10% - Needs Major Improvement to Meet the Standard	The trend has decreased over the time span by greater than 10% - Needs Major Improvement to Meet the Standard	The trend has decreased over the time span by greater than 10% - Needs Major Improvement to Meet the Standard	The trend has decreased over the time span by 5.0% to 10% - Needs Some Improvement to Meet the Standard
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Data Trend Narrative Explanation - 46. If the data trend shows an increase, decrease, no change and/or is flat in year two persistence trends, explain why.

Overall, in this section:	The narrative includes fewer than 2 of the criteria - Needs Major Improvement to Meet the Standard	The narrative exceeds expectations
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Latinx	The trend has decreased over the time span by greater than 10% - Needs Major Improvement to Meet the Standard	The trend has decreased over the time span by greater than 10% - Needs Major Improvement to Meet the Standard	The trend has decreased over the time span by greater than 10% - Needs Major Improvement to Meet the Standard	The trend has decreased over the time span no more than 4.9% - Meets the Standard
Native American	The trend has decreased over the time span no more than 4.9% - Meets the Standard			The trend has decreased over the time span no more than 4.9% - Meets the Standard
Pacific Islander	The trend has decreased over the time span no more than 4.9% - Meets the Standard			The trend has decreased over the time span no more than 4.9% - Meets the Standard
White	The trend has decreased over the time span no more than 4.9% - Meets the Standard			The trend has decreased over the time span no more than 4.9% - Meets the Standard
Decline to State	The trend has decreased over the time span no more than 4.9% - Meets the Standard	The trend has decreased over the time span by greater than 10% - Needs Major Improvement to Meet the Standard	The trend has decreased over the time span by greater than 10% - Needs Major Improvement to Meet the Standard	The trend has decreased over the time span no more than 4.9% - Meets the Standard
Data Trend Narrative Explanation - If the data trend shows an inequity in persistence, explain why there was a change (use bullet point for each category).				
Overall, in this section:	The narrative includes fewer than 2 of the criteria - Needs Major Improvement to Meet the Standard	The narrative includes all 3 of the criteria - Meets the Standard	The narrative includes all 3 of the criteria - Meets the Standard	The narrative includes all 3 of the criteria - Meets the Standard
Action Narrative (if applicable) - 53. If yes, describe the proposed actions for addressing disparities in persistence within the program.				
Overall, in this section:	The narrative includes fewer than 4 of the criteria - Needs Major Improvement to Meet the Standard	The narrative includes all 5 of the criteria - Meets the Standard	The narrative includes all 5 of the criteria - Meets the Standard	The narrative includes 4 of the criteria - Needs Some Improvement to Meet the Standard

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Reader Feedback

Is the data in this table accurate? The author does not address the confusing data related to Asian, White and Decline to State categories (why so high in certain years and nonexistent in others?).

Same comments as above related to a lack of explanations and for the trends, and lack of proposed actions to address the trends.

N/A

Just want to say I found the data confusing as presented. Overall I agree that the focusing on improving the numbers for

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Service Area Outcomes Addendum

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Narrative Explanation - 5. What actions has the program taken to address the accreditation, audit, or review citations/findings identified.	The narrative includes fewer than 4 of the criteria - Needs Major Improvement to Meet the Standard	The narrative includes all 5 of the criteria - Meets the Standard	The narrative includes fewer than 4 of the criteria - Needs Major Improvement to Meet the Standard	The narrative includes all 5 of the criteria - Meets the Standard