

4/8/15

2:00-3:00 p.m.

staff with fewer obstacles to use, performance and success in the courses.

Much discussion here reviewed the tech devices and use of computers vs. mobile devices for access of their online classes. As many students have income restrictions on what they can acquire for school use, it is important to integrate these limitations of students and their various opportunities for use of technology as a part of their studies at Foothill.

A note from ETS on faculty or departmental purchasing of new software: it is strongly requested that each person or department please contact ETS for a consultation prior to installation.

- a) There has been more progress on the RFP for the new site and discussions with DeAnza are leading towards a joint plan for website re-design. Details are still being reviewed and further announcements will come in future meetings.
 - b) There were discussions about the hardware needs and configuration for the website and some options have been reviewed with ETS about using virtual machines and utilizing ETS support for the system.
 - c) It was stated that physical production boxes are not necessary for this website and that there is a general preference to keep the boxes that ETS has at the offsite location where they can provide extra utility for emergencies and disasters, in addition to general ETS use.
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- a) In order to create an email system that is efficient for combined purposes of students, administrators and faculty, it has been decided that email notices sent to students will be limited to once per quarter (or similar timeframe, TBA).
 - b) students tha

Canvas. Further discussions are ongoing and will be noted in Tech Task Force meetings as needed.

- i) Pilot colleges are sending people to this meeting so that issues can be ironed out regarding issues of Admissions, Financial Aid and other campus-specific services that may vary between different campuses that a student is taking online classes from, through the OEI program.