



Integrated Planning & Budget Task Force

Agenda

December 11, 2018

1:00pm-2:00pm

ITEMS	TOPICS
1	Meeting Minutes
2	CTE Program Review Template & Rubric
3	PROD Presentation

Members in Attendance: Eric Reed, Debbie Lee, Doreen Finkelstein, Elaine Kuo, Simon Pennington, Kurt Hueg, Valerie Fong, Elias Regalado, Isaac Escoto, Carolyn Holcroft, Ram Subramaniam, Lisa Ly, Bret Watson, Lauren Balducci

1) Meeting Minutes

The committee voted and approved the meeting minutes by consensus.

2) CTE Program Review Template & Rubric

The committee worked on the CTE Program Review Template and Rubric, and made edits.

The committee considered adding the following question to the template for Strong Workforce Program funding and Perkins Program funding:

- o If the funding was not used, why?

It was decided that the question may be more appropriate in the Annual Update CTE Addendum Template. The committee will consider adding similar questions to the Annual Update Template.

The CTE Program Review Template and Rubric was approved by consensus.

3) PROD Presentation

While developing the Instructional Program Review Template over the summer, the committee had added a section on program productivity; however, more information was needed from Institutional Research.

Institutional Research facilitated a discussion on productivity and presented two options for the data table: