

Foothill College Scheduling Task Force  
Spring 2022

Mission and purpose: The Scheduling Task Force is an advisory committee to the Vice President of Instruction, that meets monthly and as needed, to address specific issues and topics related to the schedule of classes, enrollment management issues, block scheduling, the final exam schedule, course modalities, and provide a channel for student input and feedback regarding scheduling, course availability, modality preferences and other ideas related to improving the student experience.

The committee will conduct the following tasks and functions within the college:

- Evaluate on-going enrollment trends, activities, and scheduling patterns**
- Gather and review input from students regarding course availability, timing of courses and frequency of course offerings.**
- Initiate research on scheduling and instruction at the department and division levels as well as within and outside the district**
- Use high-quality qualitative**