

Date: Oct. 12, 2021  
Time: 4:00- 5:00p.m.  
Location: [Virtual Zoom Room](#)

Meeting called to order at: 4:04pm

A roll call of all voting members will be conducted.

Anthropology Club

BlaBla

VP of ICC, Madhav Varshney, and other ICC Executive Board members will give any updates.

Clubs can start meeting in person! Read and fill out the [Room Request Form](#) to understand COVID-19 safety protocols and request a classroom for club meetings.

- Vaccination & green check is required
- Advisor must be present at all times
- Submit a room request according to the number of people meeting in the club

As an ICC representative, you act as the liaison between your club and the Inter Club Council, which means you should communicate updates from ICC to your club (and vice versa), complete any paperwork/forms that we ask for, and make sure your club is following ICC's guidelines (having a constitution, proper elections, etc).

- One person can represent up to three clubs
- A person has to be the official ICC rep for your club

We're still working on getting access to club constitutions from previous years. If you don't have your club's constitution and need it, please email Madhav and Erin and we'll try to find it for you. If you're a new club, take a look at the [Constitution Guidelines](#) and reach out to us so we can help you make your constitution.

- Most clubs reactivating already have a club constitution
- Clubs can decide which leadership positions they want in the club
- An example of club constitution will be sent out by Madhav which can be used as the structure by new clubs
- All clubs should review, edit as necessary, and approve their constitution
- Email club constitutions to Madhav and Erin

To hold an official event, active clubs must submit the [Activity Petition Form](#) 1-4 weeks before the date of the event. Please see Erin Ortiz for preliminary planning and approval for your activity. In-person events may be possible on a case-by-case basis.

- Clubs doing in-person events on campus or field trips will get confirmations soon on whether the college is allowing those.
- Next week is the deadline for club activations or reactivations.

To request funds, please check your current [club balance](#) and complete the [Fund Request Form](#). The following amounts can be requested:

\$50 Seed Fund —F

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